



At a glance details:

- Minimum Gift*: \$20.00
- Maximum Gift*: \$5,000.00 per donor – per organization
 - Example: 1 donor can donate \$5,000 to 4 different organizations \$20,000 would be matched.
- Organizations are prohibited from donating to themselves.
- Previous pledges, other regular gifts (like regular tithes or offerings), or proceeds from sales & fundraisers are ineligible for matching dollars.
- *All gifts under \$20 will be passed through

All qualifying donations must be dated from May 11th, 2020 through May 15th, 2020 and received in the Foundation office either by mail or from the participating nonprofit by Monday, May 18th, 2020.

There are three ways to accomplish this:

Write a check to the participating organization you would like to support

1. **ON May 14th, 2020 only** - Hand deliver check to NexTier Bank, 222 Market St., Kittanning, PA 16201. **NexTier will only accept checks dropped off on May 14th.** (Donations hand delivered after business hours on May 14th can be left in the mail slot.)
2. Mail it to Day of Giving, PO Box 895, Kittanning, PA 16201.
 - i. Check **must be dated anytime from May 11th through May 15th**
3. Online Giving: Donations **must be made between May 11th and May 15th.**
 - a. If your organization chooses to accept online donations, you are required to set up your own form of online donation process. For example, PayPal, Go Fund Me, or through your online donation portal on your website
 - b. Participating organizations are responsible to provide the Community Foundation a detailed receipt for all online donations received
 - c. Receipts must be submitted to the Community Foundation, 220 S. Jefferson St., Kittanning, PA 16201 by Monday, May 18th, 2020
 - d. Donations must be a minimum of \$20 AFTER the processing fee is accessed.

Checks must be:

- Dated between May 11th and May 15th
- On-line donations must be posted between May 11th and May 15th, 2020 (see instructions above under #3)



220 SOUTH JEFFERSON STREET | KITTANNING, PA 16201

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